



PRODUCT SAFETY, HYGIENE & QUALITY POLICY

STATEMENT OF INTENT and OBJECTIVE

The aim of the organisation is to demonstrate total customer satisfaction by applying and maintaining a structured and meaningful Hygiene and Quality Management System with regard to due diligence and to ensure that all internal arrangements and practices are suitable for this purpose.

To achieve this result, the organisation has adopted a policy of operating a co-ordinated Hygiene and Quality Management System, which conforms to the requirements of the BRCGS Packaging Materials (Issue 6)

The objective is to ensure that products meet safe and legal requirements and are produced in line with our specified quality standards, and that services are supplied to customers to a consistent high quality, to specification and in accordance with good hygiene and manufacturing practices at all times.

The organisation will continue to review the results of and assess its objectives as part of its commitment to maintaining ongoing hygiene and quality standards improvement plans.

Verification of the organisation’s hygiene and quality management ability is provided by an independent and accredited certification body and in accordance with the BRCGS Packaging Materials standard.

Management acknowledges its responsibility by ensuring that all personnel are aware of their obligations under the organisation Hygiene and Quality Management System, are working to the system procedures and disciplines at all times and in turn are provided with adequate training, support and resources.

This policy is driven by the management team and organisation strategic key results, it forms part of the policy document that defines the hygiene organisation and supporting systems which provides a planned and disciplined approach to all activities influencing due diligence, service and customer satisfaction

Quality Management Team	
Managing Director	IT Manager
Director of Administration	Graphics Manager
Operations Director	Print & Compliance Manager
Commercial Director	Quality Systems Administrator
Production Manager	H&S Compliance Administrator